

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: August 4, 2016

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 6:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Michael Malloy and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Barbara Brooks, Administrative Secretary; Jim Mielke, County Administrator

Public Forum: None

Minutes: A motion was made by Jeffrey Caine and seconded by Cathy Houchin to approve the minutes of the July 7, 2016 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried.

Communications & Committee Member Reports: None

The Committee left room GO50 of the Henry Dodge Office Building at 6:01 p.m. to tour the Henry Dodge Office Building located at 199 County Road DF.

The Committee returned to room GO50 of the Henry Dodge Office Building at 7:14 p.m.

Consider, Discuss and Take Action:

Make recommendation to Finance Committee to use Jail Improvement Funds for purchase of carts for Combi oven committee approved. **A motion** was made by Cathy Houchin and seconded by Jeff Caine to approve the use of funds in the amount of \$4,294.65 from the Jail Improvement Fund for the purchase of carts for Combi oven. Motion carried.

Authorize purchase of air conditioning unit for 9-11 server room committee approved. **A motion** was made by Jeff Caine and seconded by Michael Malloy for the purchase of air conditioning unit for 9-11 server room in the amount of \$26,595.00. Motion carried.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Administration Building

Chiller new coil will be replaced on August 16

Staffing department is fully staffed.

Budget for 2017 new lift, carpet shampooer for Henry Dodge Office Building, replace John Deer tractor.

Dodge County Detention Facility

Pipe Replacement Project we met with Engberg Anderson and the Plumbing Engineers today. We will meet with Engberg Anderson again tomorrow. Bids go out next week, and will need to be back by September 1. There will be a walk thru the week of August 22. Work will start after January 2017, and completion will take about nine months.

Security Electronics Project there was no discussion on this project.

Duties department director discussed additional duties of the custodians.

Henry Dodge Office Building

Chiller the cost of pump replacements will be about \$7,000.00. Maintenance department will be doing as much work in house as possible.

Courthouse

Additional Handicap openers on entrance doors have been installed.

Other


Cemetery pictures have been sent out. Have not heard anything back yet.

The next meeting is scheduled for Thursday September 8, 2016 at 6:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, a motion was made by Dennis Schmidt and seconded by Jeffrey Caine to adjourn the August 4, 2016 meeting at 8:08 p.m. Motion Carried.

Respectfully submitted,


Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.